

# UNITED WAY WOMEN UNITED SUPPORT REQUEST FORM



*United Way Women United (WU) is a leadership network that has come together to create a better place for local women who are facing various hardships in their life. Our goal is to increase the self-sufficiency of women to improve their lives, the lives of their families and the community as a whole. We're involved in raising awareness, funds and resources to help bridge the documented gaps in current services.*

## Background information about the requesting organization.

Name of Organization/Program:  
Name of Primary Contact:  
Street Address:  
City/State/Zip Code:  
Telephone Number:  
E-mail Address:  
Taxpayer Identification Number (TIN):

## What are your organization's mission and goals?

## Describe your organization's support request with as much specificity as possible.

## Describe the target population for the project(s) and/or program(s) that will be supported by this support request.

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United Way  
of Marathon County  
UnitedWayMC.org



**Describe three concrete examples in which the support requested by your organization will fulfill WU's goals, as set forth at the beginning of this support request form.**

1.
2.
3.

**Describe the objective(s) and goal(s) of the project(s) and/or program(s) that will be supported by this support request.**

**How will the success of the project(s) and/or program(s) that will be supported by this support request be measured?**

**If this support request will be used to fund existing project(s) or program(s), please provide one concrete example of a "success story."**

# UNITED WAY WOMEN UNITED SUPPORT REQUEST FORM



**Do you have other sources of support for the project(s) and/or program(s) that will be supported by this support request? If so, please specify the nature of the support from other sources. Please also provide detailed information regarding any other support from United Way of Marathon County or its various giving communities.**

**When does your organization need the requested support? Please note the WU support request funding calendar as described at the end of this support request form.**

**How will your organization acknowledge the support received from Women United?**

**Are there ways that Women United members would be able to volunteer within your organization (group projects, special activities, etc.)?**

# UNITED WAY WOMEN UNITED SUPPORT REQUEST FORM



**Is there any other information your organization would like to provide in consideration of this support request?**

Upon review of all support requests you may be asked to submit a copy of your organization's IRS Determination Letter, a list identifying the members of your organization's Board of Directors, Officers, and Employees, and copies of your organization's most recent annual report and financial statement with your organization's completed support request form.

### WHAT HAPPENS NEXT?

Your organization's support request form will be reviewed in accordance with the following Women United support request funding calendar:

Support Amount	Support Request Forms Due	Support Request Forms Reviewed	Funding Decision Anticipated
Under \$500	May be submitted throughout the year		Within 30 days of the submitted request
\$500 and Over	August 31	October	December

Please note that WU may request additional information from the designated primary contact for your organization in reviewing the support request form.

WU reserves the right to decline your organization's support request form in the following circumstances: (1) the support requested by your organization will not fulfill WU's goals, as set forth at the beginning of this support request form; (2) the support requested by your organization will not be applied for the benefit of local communities within Marathon County; (3) the support is requested by or for the benefit of an individual or for-profit organization; or (4) any other circumstance determined by WU in its sole and absolute discretion.

WU may require that your organization enter into a Memorandum of Understanding (MOU) or other agreement with WU as a condition to your organization's receipt of any support from WU. The terms of any such agreement are tailored to the requesting organization and the nature of the support request. Generally, all support requests in the amount of \$500 and over will require such an agreement.

WU requires detailed accounting(s) from all organizations receiving support from WU. For support requests in the amount of under \$500, such accountings will be due within thirty (30) days of the date on which your organization anticipates to use the funds provided by WU, as

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indicated on your organization's support request form. For support requests in the amount of \$500 and over, such accountings will be due in accordance with the MOU or other agreement between your organization and WU, or if none, then within thirty (30) days of the date on which your organization anticipates to use the funds provided by WU, as indicated on your organization's support request form.

If your organization receives funding from WU on a recurring basis, your organization will be required to submit a new support request form in accordance with the MOU or other agreement between your organization and WU, or if none, then upon the termination of the current grant term and in accordance with the WU support request funding calendar.

## **SUBMISSION INFORMATION & QUESTIONS**

Please submit your organization's completed support request form to Sarah Laes at [slaes@unitedwaymc.org](mailto:slaes@unitedwaymc.org). Please contact Sarah with questions regarding WU support requests.